



APPLICATION FOR EMPLOYMENT

Busy Bees Preschool Director

Darren Patterson Christian Academy

P.O. Box 1243 518 South San Juan Avenue

Buena Vista, Colorado 81211

Phone 719-395-6046 Fax 719-395-2055 E-mail admin@dpcaweb.org

We appreciate your interest in the Director's position for the Busy Bees Preschool at Darren Patterson Christian Academy (DPCA). Please fill out the following application and return it to the Academy office.

DPCA is by incorporation, policy, and practice an explicitly Christian, religious 501c(3) non-profit, private corporation that uses the Scriptures of the Holy Bible as a guide for employee behavioral standards and employment policy making. Because Christian character and leadership for our students is vital in every position within the school community, all employees of DPCA are required to affirm the school's statement of faith prior to employment and on an annual basis thereafter and to conduct themselves in such a way as to be a positive Christian role model for the children of the school community.

For some information requested, you may attach a résumé in lieu of this form. However, a résumé MAY NOT substitute for the answers to specific questions. If in doubt, please answer the question. Where you believe the résumé to be sufficient, please mark "See résumé."

I've attached my résumé, or have already sent it.

PERSONAL INFORMATION AND BACKGROUND

Name	Date
Address	Phone (day)
	Phone (cell)
	Phone (eve)
Place of Birth	Date of Birth
Social Security Number:	

Marital Status: Single Engaged Married Divorced Remarried Widowed

Please attach explanation if divorced or remarried.

If married, spouse's name _____ Years Married _____

Number of children _____ Please list names and ages of all children:

How many days have you lost from work or from school or training programs in the past four years due to illness or injury? _____

How would you rate your health now?

List hobbies or other activities outside of work that you enjoy pursuing.

CHRISTIAN EXPERIENCE

What does it mean to be a Christian? Do you consider yourself a Christian? How do you know?

Church you attend _____ Pastor's Name _____

In what ways do you contribute to the mission of your church?

In what other ways does your Christian faith affect the way you live or the decisions you make?

What do you believe about the Bible?

What do you believe about the origin of life and humanity?

How do you encourage yourself and others to maintain an ongoing relationship with God?

EDUCATION

High School Attended: _____ Graduation Date _____

List ALL training beyond high school:

School/Program	Location	Major	Minor	Grad. Date	Degree	GPA

Have you had any formal course or courses in Christian philosophy of P-12 education? _____ If so, list course title(s), school(s), and date(s):

Have you had any formal courses or previous experience in working with Special Needs children? If so, please list or describe:

EMPLOYMENT (Beginning with most recent employment, list last 8 years employment)

Employer and Address	Grades/Subjects Taught	Dates Employed	Supervisor	Reason for Leaving

Have you ever worked under a different name? _____ If yes, give the name, your address at the time, the name of the employer, and the dates of your employment:

Date you would be available if hired _____

Have you ever been fired, resigned to avoid being fired, or been asked to resign from a position? Yes No **If yes**, explain. Attach additional pages as necessary.

Have you ever been charged in civil or criminal proceedings with any kind of impropriety regarding children? Yes No **If yes**, indicate the nature of suit, offense, date, court, and disposition on a separate page.

Have you ever been convicted of any offense involving dishonesty, breach of trust, stealing, any type of moral impropriety, or any other type of felony or criminal act? Yes No **If yes**, indicate the nature of offense, date, court, and disposition on a separate page.

List any other activities in which you worked with children that would not appear in your employment record:

PROFESSIONAL

Certification and Teaching Practice

Early Childhood/Director Certification _____ Date _____

Issued by what state or agency? _____

I.D. or Certificate No. _____ Expires _____

Teaching Certification _____ Date _____

Issued by what state or agency? _____

Certificate No. _____ Expires _____

Note endorsements:

Other Certifications/Credentials

Type/Name:	Date Issued	Date Expires

PLEASE ATTACH COPIES OF ALL CERTIFICATES, LETTERS OF ENDORSEMENT OR QUALIFICATION, ETC., TO THIS APPLICATION.

Are you qualified to teach and would you feel comfortable teaching the Bible to early childhood students?

How do you measure the success of a day of early childhood teaching?

Describe methods you have used in your classroom for appealing to different temperaments and learning styles:

Describe methods you use to manage student behavior and in and out of formal learning sessions?

Attach to this form a paper describing your personal philosophy of education. You should at least address the following questions:

- 1) What is the primary purpose of early childhood education? Why?
- 2) How does a Christian philosophy of education differ from a non-Christian position?
- 3) How should biblical principles be integrated with the curriculum, in the classroom, and in other settings at school?
- 4) What are the essential outcomes that every Christian early childhood educator should work to accomplish in the lives of the students?
- 5) Why do you wish to direct Busy Bees preschool?

Student and Family Mentoring and Discipling

Describe reasons why you enjoy working with children:

Describe why you enjoy working with preschooler's parents:

What are your primary desired outcomes for a child attending Busy Bees Preschool?

We live in a culture with many different values. The Director's position requires being a Christian role models for our youngest students and their parents. Please share your personal convictions and values regarding each of the following subjects in your own handwriting. You may attach additional pages if necessary.

Alcoholic beverages, nicotine (tobacco), caffeine, over-the-counter medications, and other legal drugs:

Illegal drugs:

Music, art, and entertainment:

Sexuality:

Marriage:

Nutrition and exercise:

Managing money:

Maintaining personal integrity:

Vocation, work, and leisure:

Applying biblical principles in decision-making and life choices:

Administrative Practice and Relationships with Others (on separate paper)

1. Describe your organizational and leadership "style"
2. Describe the most essential things the preschool Director should do to facilitate the work of early childhood teaching and learning and to help Busy Bees preschool continue to build on strong foundations.
3. Based on what you have learned about our school and community to date, and your own personal passion and convictions, describe your vision for Busy Bees preschool.

4. Describe ways in which the preschool Director can contribute to the harmony of the whole education team within the school.
5. What particular skills and talents do you see yourself bringing to this position?
6. Describe the most difficult “people” challenge you have ever faced and how you worked to resolve it.
7. At DPCA, we do not all come from the same church or background. How have you demonstrated an ability to work with others who may not share all of your priorities and values?
8. How should conflicts with parents or other staff be resolved? Do you see yourself as able to use and committed to the method you recommend?

ABILITY TO PERFORM JOB FUNCTIONS

You have read the job description and essential functions for the Director’s position. Will you be able to perform all the duties and responsibilities of the position for which you are applying? Yes No **If no**, please attach an additional page and explain.

If you are offered a position, will you be able to verify that you are legally permitted to be employed in the United States? _____

PERSONAL AND PROFESSIONAL REFERENCES

List a minimum of four persons who can testify to your professional and spiritual abilities and character. Be sure to include at least one principal or supervising teacher from previous teaching or substituting positions. Include addresses and phone numbers.

Name	Address	Phone(s)

APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that Darren Patterson Christian Academy does not discriminate in employment practices against any person because of race, color, national or ethnic origin, gender, age or disability.

I hereby certify that the facts set forth in this application form, and on all other forms and materials submitted to the school in pursuit of this application, are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand that I will be paid and receive benefits only through the day of release.

I authorize Darren Patterson Christian Academy to thoroughly investigate references, work records, evaluations, education, and other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the Darren Patterson Christian Academy, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to Darren Patterson Christian Academy.

I understand that I will be asked to submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and recording as many sets of my fingerprints as are necessary for such an investigation. I authorize Darren Patterson Christian Academy to conduct criminal records and other background checks.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Signature _____ Date _____

Darren Patterson Christian Academy
STATEMENT OF FAITH

After reading the Darren Patterson Christian Academy Statement of Faith, please sign the appropriate affirmation at the bottom. If there are parts of the statement you are unable to affirm, please draw a line through the word(s) in question and write an explanation of your belief. You may attach additional sheets as needed.

The community of Christian faith that is Darren Patterson Christian Academy affirms that...

- We believe in the Scriptures of the Old and New Testaments as verbally inspired of God and inerrant in the original writings, and that they are of supreme and final authority in faith and life. *[II Timothy 3:16-17; II Peter 1:21; Romans 15:4; Isaiah 8:20; Matthew 24:35].*
- We believe in one living and true God, eternally existing in three persons: Father, Son, and Holy Spirit, equal in every divine perfection. *[Deuteronomy 6:4; John 1:1-14; Romans 9:5; Matthew 28:19; John 4:24].*
- We believe that Jesus Christ was begotten by the Holy Spirit and born of the virgin Mary, and is true God and true man. *[Luke 1:26-35; John 1:1-14; John 10:30; Philippians 2:5-8; I Timothy 2:5; Colossians 1:15-19]*
- We believe that man was created in the image of God; that he sinned and thereby incurred not only physical death but also that spiritual death which is separation from God; and that all human beings are born with a sinful nature, and in the case of those who reach moral responsibility, become sinners in thought, word, and deed. *[Genesis 1:27-31; Genesis 2:16-17; Romans 5:12; Psalms 51:5; Romans 3:23; Romans 3:10-18; Ephesians 2:1].*
- We believe that the Lord Jesus Christ died for our sins according to the Scriptures as a representative and substitutionary sacrifice; and that all who believe in Him are justified on the ground of His shed blood. *[Matthew 26:28; I Timothy 2:5; I Peter 1:18-19; I Corinthians 15:3-4; II Corinthians 5:21; John 3:16; John 3:36; Romans 3:24-28].*
- We believe in the resurrection of the crucified body of our Lord, in His ascension into heaven, and in His present life there for us, as High Priest and Advocate. *[I Corinthians 15:14-17; Matthew 28:6; Acts 1:10-11; Hebrews 4:14-15; Romans 8:34; I John 2:1].*
- We believe in "That Blessed Hope", the personal return of our Lord and Savior Jesus Christ. *[Titus 2:13; Acts 1:11; I Thessalonians 4:13-18; Revelation 19:11-16].*
- We believe that all who receive by faith the Lord Jesus Christ are born of the Holy Spirit and thereby become children of God. *[John 16:7-11; Romans 8:9; Titus 3:5; John 3:5-8; John 14:16-17]*
- We believe that Satan is a spiritual personality, the enemy of God and man, who seeks unlawful dominion through the overthrow of God's beneficent rule. *[Genesis 3:1-4; John 8:44; Ephesians 2:2; I Peter 5:8].*
- We believe in the bodily resurrection of the just and the unjust, the everlasting blessedness of the saved, and the everlasting, conscious punishment of the lost. *[John 5:28-29; I Thessalonians 4:13-18; Philippians 3:20-21; I John 3:2; Revelation 20:11-15; Revelation 21:4-27].*
- We believe in the Church, the invisible body of Christ, of which all believers are members. *[I Corinthians 12:12-13; Colossians 1:18; Ephesians 1:22-23]*

I affirm the Statement without reservation:

Signature and Date

I affirm the Statement with the reservations noted:

Signature and Date

I cannot affirm the Statement of Faith:

Signature and Date

AUTHORIZATION TO RELEASE REFERENCE INFORMATION

I have made application for the position of Busy Bees Preschool Director with Darren Patterson Christian Academy. I have authorized the school to thoroughly investigate references, work records, evaluations, education, and all other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

In addition, I hereby release the Darren Patterson Christian Academy, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references or reference material given to Darren Patterson Christian Academy.

I agree that a photocopy or facsimile of this document and my signature shall be considered for all purposes as the original signed release on file.

I have authorized the school to conduct criminal background and other records searches.

I certify that I have carefully read and do understand the above statements.

Applicant's Name (Print)

Applicant's Signature

Date

Applicant's Social Security Number